

PUBLIC TRUST BOARD ACTION LOG

Trust Board date	Minute ref	Action agreed	Add to TB plan ner	Lead Director	Completion date	Date cleared
29 June 2018	555/18	Assurance on Agency Reduction Plan to be detailed within the new committee governance structure arrangement		Trust Secretary	27 July 2018	To remain open until confirmed in revised committee structures Complete
29 June 2018	579/18	Further consideration of how the Board would review the details of where the Trust is with FEP and the progress against delivery. Still work in progress. Revised reporting to November meeting. Date to be amended to November 2018		Director of Finance, Procurement and Corporate Affairs	30 November 2018	
27 July 2018	713/18	R & D Operational Capability update to be provided via Quality Governance.		Medical Director	30 November 2018	Agenda Item Complete
27 July 2018	734/18	Review of Sepsis Data inconsistencies within the Integrated Performance Report.		Deputy Director of Nursing	30 December 2018	Update to be provided in December
31 August 2018	813/18	Lack of assurance in respect of prosecutions and regulatory matters in Health and Safety and recommended that the Board receive a report in respect of this at a future meeting.		Director of Estates and Facilities	26 October 2018	Agenda Item Private Trust Board Complete

31 August 2018	840/18	The Director of Finance, Procurement and Corporate Affairs agreed to review the criteria for the ratings on the actions on the operational plan for when the report was presented in November.		Director of Finance, Procurement and Corporate Affairs	30 November 2018	
28 September 2018	886/18	Update on initiative to treat children in their own homes or outside of hospital setting		Medical Director	26 October 2018	26 October 2018 Complete
28 September 2018	904/18	Guardians of Safe Working Reports (covering all 3 sites) to be brought before the Board, together with the next available Jnr. Doctors survey.	✓	Director of HR and Organisational Development	26 October 2018	
28 September 2018	911/18	Update on the identification of statutory obligations with regards to the Estates Strategy		Director of Estates and Facilities	5 March 2019	
28 September 2018	942/18	Winter Plan: To provide further clarity in respect of responsibilities		Director of Operations	26 October 2018	Agenda Item Complete
28 September 2018	945/18	Update on the Trauma and Orthopaedic Trial		Director of Operations	30 November 2018	Agenda Item Complete
28 September 2018	957/18	To give consideration to advising the regulators that capital spending remained below plan.		Director of Finance, Procurement and Corporate Affairs	26 October 2018	Agenda Item
28 September 2018	961/18	To map risks to strategic objectives on the BAF		Trust Secretary	26 October 2018	Agenda Item Complete
28 September 2018	964/18	Draft Committee Terms of Reference to be brought before the Board for approval		Trust Secretary	26 October 2018	Agenda Item Complete
26 October 2018	1018/18	The Director of Estates and Facilities to meet with Mrs. Mayer to discuss opportunities to build on the success of George's garden.		Director of Estates and Facilities	7 January 2019	
26 October 2018	1041/18	Chief Executive to report back to the Board on issues resulting from the NHSI 90 day retention project report		Chief Executive	7 January 2019	
26 October	1066/18	Care Hours Per Patient Day: Comparative figures,		Director of Nursing	30 November	

2018		benchmarks and context to be added to future reports			2018	
26 October 2018	1069/18	Risk register to be updated to reflect the risks associated with the Trust's cash position		Director of Finance, Procurement and Corporate Affairs	30 November 2018	
26 October 2018	1076/18	Draft priorities to be revisited to ensure that the objectives included in the BAF were appropriate		Deputy Chief Executive	30 November 2018	
26 October 2018	1080/18	Final amendments to be made to Terms of Reference before they are shared more widely.		Trust Secretary	30 November 2018	Complete